

LOCAL CONTROL AND ACCOUNTABILITY PLAN

Plan Development

The Assistant Superintendent of Student Services or designee shall gather data and information needed for effective and meaningful plan development and present it to the Monterey County Board of Education (County Board) and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in various student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The staff responsible for Local Control and Accountability Plan (LCAP) development shall consult with teachers, principals, administrators, other school personnel, (employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. [Education Code (EC) 52066, 5 CCR 15495]

(cf. 6020 - Parent Involvement)

Content of the Plan

The Monterey County Office of Education's (MCOE) local control and accountability plan (LCAP) shall adhere to the template provided in 5 CCR 15497.5 and shall include: [EC 52066]

1. A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth and homeless. The LCAP shall identify goals for each of the following state priorities:
 - a. The degree to which MCOE teachers are appropriately assigned in accordance with Education Code 44258.9 and fully credentialed in the subject areas and for the students they are teaching; every MCOE student has sufficient access to standards-aligned instructional materials as determined pursuant to Education Code 60119; and school facilities are maintained in good repair as specified in Education Code 17002

- (cf. 1312.4 - Williams Uniform Complaint Procedures)
- (cf. 3517 - Facilities Inspection)
- (cf. 4112.2 - Certification)
- (cf. 4113 - Assignment)
- (cf. 6161.1 - Selection and Evaluation of Instructional Materials)

b. Implementation of the academic content and performance standards adopted by the State Board of Education (SBE), including how the programs and services will enable English learners to access the Common Core State Standards and the English language development standards for purposes of gaining academic content knowledge and English language proficiency

- (cf. 6011 - Academic Standards)
- (cf. 6174 - Education for English Language Learners)

c. Parent/guardian involvement, including efforts MCOE makes to seek parent/guardian input in school site and County program decision making and how MCOE will promote parent/guardian participation in programs for unduplicated students, and students with disabilities. [EC 42238.02]

- (cf. 3553 - Free and Reduced Price Meals)
- (cf. 6020 - Parent Involvement)
- (cf. 6159 - Individualized Education Program)
- (cf. 6173.1 - Education for Foster Youth)

d. Student achievement, as measured by all of the following as applicable:

- (1) Statewide assessments of student achievement
- (2) The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study that satisfy specified requirements and align with SBE-approved career technical education standards and frameworks, including, but not limited to, those described in Education Code 52302, 52372.5, or 54692
- (3) The percentage of English learners who make progress toward English proficiency as measured by the SBE-certified assessment of English proficiency
- (4) The English learner reclassification rate
- (5) The percentage of students who have passed an advanced placement examination with a score of 3 or higher

- (6) The percentage of students who participate in and demonstrate college preparedness in the Early Assessment Program pursuant to Education Code 99300-99301

- (cf. 0500 - Accountability)
- (cf. 6141.5 - Advanced Placement)
- (cf. 6162.5 - Student Assessment)
- (cf. 6162.51 - State Academic Achievement Tests)
- (cf. 6178 - Career Technical Education)

- e. Student engagement, as measured by school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, and high school graduation rates, as applicable

- (cf. 6146.1 - High School Graduation Requirements)
- (cf. 5113.1 - Chronic Absence and Truancy)
- (cf. 5147 - Dropout Prevention)
- (cf. 5149 - At-Risk Students)

- f. School climate, as measured by student suspension and expulsion rates and other local measures, including surveys of students, parents/guardians, and teachers on the sense of safety and school connectedness, as applicable

- (cf. 5137 - Positive School Climate)
- (cf. 5144 - Discipline)
- (cf. 5144.1 - Suspension and Expulsion/Due Process)
- (cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

- g. The extent to which students have access to and are enrolled in a broad course of study that includes all of the subject areas described in Education Code 51210 and 51220, as applicable, including the programs and services developed and provided to unduplicated students and students with disabilities, and the programs and services that are provided to benefit these students as a result of supplemental and concentration grant funding pursuant to Education Code 42238.02 and 42238.03

- (cf. 6143 - Courses of Study)

- h. Student outcomes, if available, in the subject areas described in Education Code 51210 and 51220, as applicable

- i. A description of how MCOE will coordinate instruction of expelled students offered pursuant to Education Code 48926

- j. A description of how MCOE will coordinate services for foster youth, including, but not limited to, all of the following:
 - (1) Working with the county child welfare agency to minimize changes in school placement
 - (2) Providing education-related information to the county child welfare agency to assist the agency in the delivery of services to foster youth, including, but not limited to, educational status and progress information that is required to be included in court reports
 - (3) Responding to requests from the juvenile court for information and working with the juvenile court to ensure the delivery and coordination of necessary educational services
 - (4) Establishing a mechanism for the efficient expeditious transfer of health and education records and the health and education passport
2. Any goals identified for any local priorities established by the County Board.

(cf. 0200 - Goals)

3. A description of the specific actions MCOE will take during each year of the LCAP to achieve the identified goals, including the enumeration of any specific actions necessary for that year to correct any deficiencies in regard to the state and local priorities specified in items #1-2 above. Such actions shall not supersede provisions of existing collective bargaining agreements within MCOE.
4. A description of the cost associated with each portion of the LCAP. The funding source for any associated costs must be identified, and should also be included in the annual budget.

Increase or Improvement in Services for Unduplicated Students

The LCAP shall demonstrate the applicable level of increased or improved services to unduplicated students. The LCAP shall explain how the funding apportioned based on the number and concentration of unduplicated students is used and how services are provided, whether by school site or countywide, to meet the needs of unduplicated students and to improve the performance of all students in the state priority areas. [EC 42238.07; 5 CCR 15494]

Services may include, but are not limited to, those associated with the delivery of instruction, administration, facilities, student support services, technology, and other general infrastructure necessary to operate and deliver educational instruction and related services. [5 CCR 15495]

When MCOE expends supplemental and/or concentration funds on a countywide basis during the year for which the LCAP is adopted, the LCAP shall: [5 CCR 15496]

1. Identify those services that are being funded and provided on a countywide basis
2. Describe how services are principally directed towards, and are effective in, meeting MCOE's goals for unduplicated students in the state priority areas and any local priority areas

Public Review and Input

If not already formed, the following committee(s) shall be established to review and comment on the LCAP: [EC 52069]

1. A parent advisory committee including at least one parent/guardian of unduplicated students as defined above
2. An English learner parent advisory committee whenever MCOE enrollment includes at least 15 percent English learners and at least 50 students who are English learners

The Assistant Superintendent of Student Services or designee shall present the LCAP or the annual update to the committee(s) before it is submitted to the County Board for adoption, and the County Superintendent shall respond in writing to comments received from the committee(s). [EC 52068]

The Assistant Superintendent of Student Services or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP or the annual update to the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP or the annual update shall be provided in the primary language of parents/guardians when required by Education Code 48985. [EC 52068]

Submission of Plan to the California Department of Education (CDE)

Not later than five days after adoption of the LCAP or the annual update to the LCAP, the Assistant Superintendent of Student Services shall file the LCAP or the annual update with the CDE. [EC 52070.5]

If the State Superintendent of Public Instruction (SSPI) sends, by August 15, a written request for clarification of the contents of the LCAP or the annual update, the County Board shall respond in writing within 15 days of the request. If the SSPI then submits recommendations for amendments to the LCAP within 15 days of receiving the County Board's response, the County Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. [EC 52070.5]

Technical Assistance/Intervention

When it is in the best interest of MCOE, the County Board may submit a request to the SSPI for technical assistance, including, but not limited to: [EC 52071.5]

1. Assistance in the identification of MCOE strengths and weaknesses in regard to state priorities and review of effective, evidence-based programs that apply to MCOE's goals
2. Assistance from an academic expert, team of academic experts, or the California Collaborative for Educational Excellence, pursuant to Education Code 52074, in identifying and implementing effective programs to improve the outcomes for student subgroups
3. Solicitation of another county office of education to act as a partner to MCOE

In the event that the SSPI requires MCOE to receive technical assistance pursuant to Education Code 52071.5, the Assistant Superintendent of Student Services or designee shall review all recommendations received from the SSPI or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52068.

If the SSPI identifies MCOE as needing intervention pursuant to Education Code 52072.5, the SSPI may, with approval of the SBE, take any of the following actions:

1. Revise MCOE's LCAP
2. Revise MCOE's budget in accordance with changes in the LCAP
3. Stay or rescind any MCOE action that would prevent MCOE from improving outcomes for all student subgroups, provided that the action is not required by a collective bargaining agreement
4. Appoint an academic trustee to exercise the power and authority specified in items #1-3 above on his or her behalf.

Annual Updates

On or before July 1 of each year, the LCAP shall be updated using the template as outlined in 5 CCR 15497.5 and shall include all of the following: [EC 52067]

1. A review of any changes in the applicability of the goals described in the existing LCAP pursuant to the section "Content of the Plan" above

2. A review of the progress toward the goals included in the existing LCAP, an assessment of the effectiveness of the specific actions described in the existing LCAP toward achieving the goals, and a description of changes to the specific actions MCOE will make as a result of the review and assessment
3. A listing and description of the expenditures for the fiscal year implementing the specific actions included in the LCAP and the changes to the specific actions made as a result of the reviews and assessment required by items #1-2 above
4. A listing and description of expenditures for the fiscal year that will serve unduplicated students and students redesignated as fluent English proficient

Availability of the Plan

The Assistant Superintendent of Student Services or designee shall post the LCAP and any updates or revisions to the LCAP on MCOE's web site and shall also provide a copy of the LCAP to the Finance and Business Services Division for record keeping purposes. [EC 52065]

To the extent practicable, data reported in the LCAP shall be reported in a manner consistent with how information is reported on a school accountability report card. [EC 52066]

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