

COMPLIANCE CHECKLIST FOR COMPREHENSIVE SCHOOL SAFETY PLANS

CA Education Code 32280 – 32289

Please initial next to each requirement to confirm that your Safety Plan includes the listed required element.

Required Component	Requirement Met (please initial)
Section 32280	
(b) (1) Plan is written and developed by a school site council (SSC) or a safety planning committee. (2) The school safety planning committee is made up of a principal/designee, teacher, parent of child who attends the school, classified employee, others.	
(b) (3) SSC/planning committee consulted with a representative from a law enforcement agency in the writing and development of the comprehensive school safety plan.	
Section 32282	
(a) The comprehensive school safety plan includes, but is not limited to all of the following:	
(1) An assessment of the current status of school crime at the school and at school-related functions. You may accomplish this by reviewing the following types of information: <input type="checkbox"/> Reviewed UMIRS data <input type="checkbox"/> Office Referrals <input type="checkbox"/> Attendance rates/SARB data <input type="checkbox"/> Suspension/Expulsion data <input type="checkbox"/> Local law enforcement juvenile crime data <input type="checkbox"/> CA Healthy Kids Survey data <input type="checkbox"/> School Improvement Plan <input type="checkbox"/> Property Damage data <input type="checkbox"/> Other: _____ <input type="checkbox"/> Other: _____	
(2) Identify appropriate strategies and programs that provide and maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, including but not limited to the following:	
(A) Child Abuse Reporting procedures (<i>reference board policy</i>)	
(B) Disaster procedures, routine and emergency, including adaptations for pupils with disabilities and the following: (<i>i.e. crisis plan</i>)	
(i) Earthquake emergency procedures that include: (I) a school building disaster plan (<i>evacuation map</i>) (II) a drop procedure (student & staff take cover) <i>dates/times of drop procedure drills held once each quarter in elementary; once each semester in secondary</i> (III) protective measures to be taken before, during, and after an earthquake (IV) a program to ensure that pupils and staff are aware of and trained in the earthquake emergency procedure system	

Required Component	Requirement Met <i>(please initial)</i>
(ii) Establish procedures to allow a public agency to use school buildings, grounds, and equipment for mass care and welfare shelters during an emergency <i>(reference board policy)</i>	
(C) Suspension/Expulsion procedures <i>(reference policy and/or student handbook)</i>	
(D) Teacher notification of dangerous students <i>(reference board policy)</i>	
(E) Discrimination and Harassment policy <i>(reference cyber-bullying policies in this section)</i>	
(F) Dress code, including prohibition of gang-related apparel <i>(reference board policy and/or student handbook)</i>	
(G) Procedures for safe ingress and egress of pupils, parents, and employees to and from school site	
(H) A safe and orderly environment conducive to learning at the school, including two Safe School Components defined in Safe Schools: A Planning Guide for Action	
(I) School rules and procedures for discipline <i>(reference student handbook and/or board policy)</i>	
(J) Hate crime reporting procedures and policies <i>(reference board policy)</i>	
(d) When practical, consult, cooperate and coordinate with other school site councils or school safety planning committees	
(e) Evaluate and amend the plan as needed and at least once each year, to ensure the plan is properly implemented. Also keep an updated file of all safety-related plans and materials readily available for inspection by the public.	
Section 32288	
(a) Submit the plan to school district office of approval	
(b) (1) SSC/Planning Committee communicated the school safety plan to the public at a public meeting at the school site	